



# MIAA Tournament Hosting Form

## Ice Hockey Only

The completed form must be returned to Tournament Director prior to receiving host site fee

Event Date \_\_\_\_\_  
Sport & Round \_\_\_\_\_  
Hosting School \_\_\_\_\_ Home Team \_\_\_\_\_ Away Team \_\_\_\_\_  
Athletic Director \_\_\_\_\_  
Event Location \_\_\_\_\_  
Ice Rink Name or School name \_\_\_\_\_

### Expense Information

List the following information regarding anticipated expenses related to the above MIAA event:

(all invoices must be submitted to MIAA Tournament Director for approval)

Police Details *	\$ _____	* indicate:	_____ Pay Agency Directly	_____ Pay Athletic Dept
Custodial	\$ _____	* indicate:	_____ Pay Agency Directly	_____ Pay Athletic Dept
Ice Hockey Venue	\$ _____	* indicate:	_____ Pay Agency Directly	_____ Pay Athletic Dept
Other Exps	\$ _____	* indicate:	_____ Pay Agency Directly	_____ Pay Athletic Dept
Explain/list "Other Exps" _____				

Site Managers may be paid directly for Neutral Site Games (Round 4 / Semi Final only).

If Site Manager requests to be paid directly, the Host Site Fee will be reduced by the payment amount.

Name of the Site Manager to be paid directly (Neutral Site Games only): \_\_\_\_\_

### Tournament Feedback/Comments

Gate Entrance(s) \_\_\_\_\_ Gate supervision regarding spectators, media personnel, and pass holders:

Crowd Control \_\_\_\_\_ Spectator Management /Sportsmanship Announcements:

Additional Comments \_\_\_\_\_ Include any additional remarks regarding hosting:

ATHLETIC DIR / SITE MGR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TOURNAMENT DIRECTOR COMMENTS:

TOURNAMENT DIRECTOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_