



MIAA Tournament Hosting Form

The completed form must be returned to Tournament Director prior to receiving host site fee

Event Date _____
Sport & Round _____
Hosting School _____ Home Team _____ Away Team _____
Athletic Director _____
Event Location _____
(field or school name or
gymnasium/pool/etc.)

Expense Information

List the following information regarding anticipated expenses related to the above MIAA event:

(all invoices must be submitted to MIAA Tournament Director for approval)

Police Details	\$ _____	_____ Pay Agency Directly	_____ Pay Athletic Dept
Custodial	\$ _____	_____ Pay Agency Directly	_____ Pay Athletic Dept
Portable toilets	\$ _____	_____ Pay Agency Directly	_____ Pay Athletic Dept
Other Exps	\$ _____	_____ Pay Agency Directly	_____ Pay Athletic Dept

Site Managers may be paid directly for Neutral Site Games (Round 4 / Semi Final only).

If Site Manager requests to be paid directly, the Host Site Fee will be reduced by the payment amount.

Name of the Site Manager to be paid directly (Neutral Site Games only): _____

Tournament Feedback/Comments

Gate Entrance(s) _____ Gate supervision regarding spectators, media personnel, and pass holders:

Crowd Control _____ Spectator Management /Sportsmanship Announcements:

Additional Comments _____ Include any additional remarks regarding hosting:

ATHLETIC DIR / SITE MGR SIGNATURE: _____

DATE: _____

TOURNAMENT DIRECTOR COMMENTS:

TOURNAMENT DIRECTOR SIGNATURE: _____

DATE: _____