

New Online Reservation procedure for MSSADA 2018 Conference

Step #1: Go to the Resort and Conference Center at Hyannis' Website:

www.capecodresortandconference.com

Step #2: Click on the **Check Availability/Book Online** tab (top right hand corner of website)

Step #3: Using drop down arrows enter the number of adults, children, and rooms

Step #4: Select  Add Code

Step #5: Select Group Attendee (from drop down menu)

Step #6: Enter the group code: **MSSAD**

Group information will now appear on the availability screen.

Step #7: Click complete reservation

Step #8: Select your arrival and departure dates. Click: **Confirm Dates of Stay**

Step #9: Select your room type by clicking on the **BOOK** tab

Step #9: Enter all your contact details and click on the **COMPLETE RESERVATION** tab once all information has been completed. **Once you finish this step your reservation has been booked and a confirmation page will appear that you have an option to print.**
Your credit card will be charged within 24 hours of the time of booking.

******Please put your district in the Special Requests section******