



MASSACHUSETTS SECONDARY SCHOOLS ATHLETIC DIRECTORS ASSOCIATION

✦ Fran Whitten, Executive Director
✦ Mike Roy, 2ND Vice President
✦ John Lynch, Treasurer
✦ Phil Vaccaro, Conference Coordinator

✦ Karrah Ellis, President
✦ ANDY CRISAFULLI, 3rd Vice President
✦ Dick Baker, Public Relations

✦ Mike Denise, 1st Vice President
✦ Tania Rich, Secretary
✦ Jim Abel, Past President

Executive Board Meeting Minutes January 9, 2017 @ MIAA 10:00 am

Members in Attendance: Karrah Ellis, Fran Whitten, John Lynch, Jim Abel, Mike Roy, Joan Schultz, Phil Vaccaro, Thom Holdgate, Scott Francis, Matt Trahan, Terry Riley, Ryan Murphy, Dick Baker, Michelle Denise, Mike Denise, Bill Gaine, Melissa Dlugolecki, Andy Chrisafulli, Jay Costa

Regrets Received: Jim Davis, Dave Lezenski

Call to order at 10:08am by President Karrah Ellis.

1. Secretary Report – Tania Rich

Review minutes from December 2016. Motion to approve meeting minutes from December meeting by Mike Roy second by Joan Schultz. Approved unanimously 9-0-0.

2. Treasurer's Report - John Lynch

John distributed an Income/Expense (5/1/16 through 12/31/16) report and a transaction list through November 30, 2016. In the bank, MSSADA currently has \$66,029.46 (\$25,153.92 in checking account and \$42,513.65 in the money market). See attached report. Motion to accept the treasurer's report by Mike Roy second by Joan Schultz. Approved unanimously 9-0-0.

Update on Membership: 126 members paid; 3 purchase orders received; total of 145 members as of 1/1/17

Tania will send out a membership reminder with the information about the conference.

3. MIAA Executive Director Report - Bill Gaine

- Proud to host 46 members at the MIAA Breakfast in Nashville
- Annual Meeting planning meeting on Wednesday 1/11; three AD's on the sub-committee (Mike Lahiff, Dave King, and Thom Holdgate).
- NIAAA/NFHS Meetings – Significant focus on My Reason WHY campaign
- Meeting with chair of education committee at the State House today (1/9)
- Concern regarding protocol/process around governance and representation - Vocational school athletic director's met with the superintendents to discuss football alignment; BOD and the MIAA Football Committee invited the vocational school leaders to attend meetings to discuss; Vocational schools not pleased with lack of representation; Issue is the process (process vs. rights)
 - No voting members on the BOD represent a vocational school; only a superintendent who is a non-voting member

- Michele Denise – The main concern is around communication. Vocational schools went before the football committee and felt they were dismissed. How do vocational schools have a voice? Who can vocational athletic director’s talk to so they can be heard? There is a communication breakdown in some districts.
 - Districts need to be mindful of the representatives on each committee and making sure all schools are being represented (i.e. public, vocational, private).
- Advocate for the Leadership Training Program being held January 23-27

4. MIAA Board of Directors Report - Thom Holdgate

- Met in December
- Ned Doyle has retired and Ann Trytko was hired to replace him
- 2016 Audit – Money comparable
- 31K SA participated; 1312 teams; 793 games; 31 state champions (only 1 catholic); 3 students DQ’ed
- Breakfast for XC, Football, Field Hockey
- Walker System in Central Mass had a few issues
- Educational Athletics – Sportsmanship Summit – 1,200 attendees
- Ad-Hoc Committee – Role of the Principal – Conference call on 11/17. Draft will be available during the January meeting.
- NFHS – Alabama is forming an investigating committee for policing issues that arise
- Winter Season – Fines start!
- Annual Planning Committee will meet on 1/11 to work on creating the agenda for the meeting
 - Format will be changing; pulling out the awards
 - Suggestions
 - AD Certification
 - Alignments
 - Re-Districting
 - Rule Changes
 - Vocational Schools
 - High School Sports vs. AAU/Club Teams
 - Specialization; Encouraging the multi-sport athlete

5. Executive Director Report – Fran Whitten

- Thank you to Bill for hosting the brunch at the National. Thank you to the delegates.
- There were many meetings where the significance of updating membership profile on NIAAA website is important. Encourage district reps to stress the importance of having an accurate and updated profile in the NIAAA.
- Section 1 Meeting – Jim Davis will be joining the Section 1 board. Congratulations to Jim!
- Summer Institute at Ocean Edge – Great opportunity! Must take 2 courses
- Spring Webinar schedule was sent out from NIAAA

6. Public Relations Report - Dick Baker

- Review the award winner list
- District Reps were given copies of the letters that will be sent out today to award winners
- Coaches Education – Principals and AD's were sent a letter with a list of all certified instructors
 - Endowment Fund will cover the cost of a coaches education course on Saturday 4/22 from 9AM to 1:30PM at MIAA. First 30 coaches signed up. Encourage volunteer coaches.
- Leadership Training – Open to AD's, admin, coaches
- Coach of the Year – We have one coach going to the national board and five sectional winners

7. LTC Coordinator Report - Rich Riley

- Rich is currently teaching the LTC 501 course (25 participants). Karrah reported for Rich.
- Review course schedule for the MSSADA Conference
- Karrah/Fran received Rich's resignation letter from the LTI Coordinator position at the end of the year. The position will be open for the 2017-2018 school year. Will post the position.

8. Conference Updates – Phil Vaccaro

Updates from Phil:

- 26 vendors registered (1 less than this time last year)
- Gift Options – Keep size for apparel in registration form; Charles River Apparel willing to do something for \$15-20

Updates from Mike and Michele:

- Review draft schedule for the conference
- Open registration on Tuesday 7-8:30PM
- Add concurrent sessions on Wednesday morning at 10AM and 11AM
- Thursday – General Sessions 9am-9:45/10am
- Thursday afternoon – MIAA Hot Topics
- Seeking a store for Thursday – motivational books/signs, apparel (NFHS, MSSADA), etc.
- Game – Fake money to purchase raffle tickets

9. Awards Chair Report - Terry Riley

- Working on the write-ups for the program
- **IMPORTANT -- We will take a group photo at the February meeting!!**

10. District Reports

- A. Dave Lezenski - District A
 - Not present
- B. Melissa Dlugolecki - District B
 - Meeting tomorrow 1/10. Preparing for the transition of the GBL
- C. Jim Quatromoni - District C
 - Annual Workshop scheduled for 1/25 at 9AM
- D. Scott Francis - District D
 - Concerns regarding the alignment process and the differences between each sport
- E. Jay Costa - District E
 - Meeting scheduled on 1/17 at 9AM
- F. Mike Capotosto - District F
 - Nothing to report
- G. Joan Schultz - District G
 - Meet on 1/13

- H. Ryan Murphy - District H
- Nothing to report

11. Old Business

- Raffle the stay at the Resort and Conference Center at the conference
- Fran/Dick will review website and report to us in February

12. New Business

- a. Discussion of Districts and Sections (Re-evaluate) - Organize sub committee
- b. Retired Athletic Director position – Discussed bringing Bob Catalini onto the board as a retired athletic director representative. The board endorsed it and agreed it was a presidential appointment.
- c. Section 1 Meeting
 - Hosting the meeting on Monday, March 27, 2017
 - Projected Costs
 - Hotel rooms for each state, beverages/snacks, dinner, rental equipment (i.e. projector, screen, etc.), gift = Approximately \$3,600
 - Fran/Phil are seeking sponsorships to help defray the costs
 - Role of MSSADA Board Members – greeters, set-up, etc.
 - Meeting room must have WIFI

Motion to adjourn by Mike. Second by Thom. Meeting adjourned at 12:18pm.

Next Meeting: Monday, February 6, 2017, at 10AM

Respectfully Submitted,
Tania Rich