



MASSACHUSETTS SECONDARY SCHOOLS ATHLETIC DIRECTORS ASSOCIATION

♣ Fran Whitten, Executive Director
♣ Mike Roy, 2ND Vice President
♣ John Lynch, Treasurer
♣ Phil Vaccaro, Conference Coordinator

♣ Karrah Ellis, President
♣ ANDY CRISAFULLI, 3rd Vice President
♣ Dick Baker, Public Relations

♣ Mike Denise, 1st Vice President
♣ Tania Rich, Secretary
♣ Jim Abel, Past President

Executive Board Meeting Minutes February 6, 2017 @ MIAA 10:00am

Members in Attendance: Karrah Ellis, Fran Whitten, Joan Schultz, Mike Capotosto, Melissa Dlugolecki, Phil Vaccaro, Dave Lezenski, Andy Crisafulli, Bill Gaine, Scott Francis, Bob Catalini, Terry Riley, Michele Denise, Mike Denise, Rich Riley, Jay Costa, Tania Rich, Fran Whitten, Ryan Murphy

Regrets Received: John Lynch, Dick Baker, Jim Abel, Jim Davis

Call to order at 10:03am by Executive Director Fran Whitten.

Moment of Silence in memory of Rich Lewis.

1. Secretary Report – Tania Rich

- a. Review minutes from January 2017. Motion to approve January meeting minutes by Joan Schultz second by Terry Riley. Approved unanimously 9-0-0.
- b. Distributed a list of athletic directors who have registered for the conference

2. Treasurer's Report - John Lynch

John emailed an Income/Expense (5/1/16 through 1/31/17) report and a transaction list through January 31, 2017. In the bank, MSSADA currently has \$65,244.27 (\$22,712.57 in checking account and \$42,531.70 in the money market). See attached report. Motion to accept the treasurer's report by Joan Schultz second by Scott Francis. Approved unanimously 9-0-0.

Update on Membership: We have 150 paid members and 27 that have registered through Family ID or sent a PO, but have not yet paid. Last year, at this time, we had 35 more paid members and the Family ID or PO's were about the same. We have approximately \$3,400 less in our accounts than last year at this time. Having fewer members paid is a big part of this. 35 more paid members would = \$8,750.

Tania will send out another membership reminder with the information about the conference.

3. MIAA Executive Director Report - Bill Gaine

- Met with Fran Whitten prior to today's meeting to discuss the relationship between the associations
- Gave Karrah the list of Board Members with terms expiring
- Update on discussion with vocational school superintendents – Bill will be meeting with leadership of vocational schools on 2/8 with the MIAA president and a member of the football committee to enhance communication and discussion regarding the rationale around alignments
- Process of football re-alignment – All appeals (70) have taken place
- Annual Meeting – Subcommittee has met to discuss the planning of the annual meeting

- Office of Disabilities – A member of the office serves on the inclusion committee. Bill met with them last week. Discussed the responsibility of member schools on giving opportunities to students with disabilities. The group is asking for a higher level of sensitivity.
 - Has the association looked into allowing varsity athletes to work with the Unified sports teams and not violate the bona-fide team member rule? Many schools have student-athletes interested in helping out with a unified team, but aren't able to.
 - Bill will look into this issue and will report back during the March meeting

4. MIAA Board of Directors Report - Thom Holdgate

- Met on 1/11/17
- Financials – Comparable to the previous year
- Marshfield Superintendent will become the next VP; Mary Slattery will become President
- BOD – 5 members terms will be expiring
- Mental Health Conference – April 8th
- Opioid Conference – March 24th
- Vocational Superintendents – Concerns around alignments and representation
- NFHS – My Reason Why – using social media to promote this initiative
- Kip Academy (Lynn) – voted in as new school

5. Executive Director Report – Fran Whitten

- 2017 National Conference (Phoenix) – There will be 2 hotels being offered and will be able to book in September
- MSSADA Website – Fran and Dick will meet to discuss the status of the website.
- Section 1 Meeting –
 - Gift – All set
 - Working on room reservations, business meeting, and dinner reservations
 - WIFI is a must!
 - Members of the NIAAA will be in attendance. An associate executive director from NIAAA will be staying for our conference and will be doing a workshop for MSSADA.
 - Thanks to Michele/Phil that have secured some sponsorships to help defray costs
- Met with Bill this morning and looking forward to furthering the partnership between the MIAA and MSSADA

6. Public Relations Report - Dick Baker

Not present

7. LTC Coordinator Report - Rich Riley

- Courses for the conference are all set. We will be working on gathering all course materials.
- Will update the website this afternoon for course registration.

8. Conference Updates – Phil Vaccaro

Updates from Phil:

- 46 paid vendors out of 52 who have showed interest
- Conference Gift deadline is March 1st
- Section 1 – Phil has sizes of the majority of attendees
- Vendor Hall – Olympics? Use the fake money?
 - We need something that AD's will want so they want to get the fake money

- Potential items – TV, hotel certificate, item that an AD could win some piece of equipment for school (i.e. 50% towards a new scorer's table; portable speaker, etc.), earn extra raffle tickets for the super raffle (national trip)
- Need a list of sizes (male/female) from Tania for March 1st
- Will need to know who is attending the executive board dinner (Tuesday @ 7:30PM) – Karrah encouraged attendance at this dinner
- Conference Gift – Working with Champion and Charles River
 - Will look into some other non-apparel options that he will share with the board
- Very encouraged with the number of vendors; target is 70 vendors and we are currently at 52

Updates from Michele and Mike:

- Schedule – Review the draft that was distributed
- App for Conference – It was very helpful for the national conference. Is this something we want to look into for the MSSADA conference? Could a vendor sponsor it? Motion to allow Michele to look into using an app for the conference by Dave Lezenski second by Mike Capotosto. Approved 10-0-0.
- Andy and Michele will start using Twitter to promote the conference, workshops, vendors, etc.
- Cardiac Systems (new sponsor) – Breakfast
- Retired ADs – What can we do get the retired ADs together?
 - Is there a database of retired ADs? Ask District reps to compile a contact list of retired ADs
 - Workshop – information on preparing for retirement
 - Round Table – sharing ideas/stories/sharing experiences
 - Activity? Golf? Bocce? Social event?
 - Thursday brunch/luncheon for retiring ADs/retired ADs
 - Separate email for retired ADs (Wednesday/Thursday)

9. Awards Chair Report - Terry Riley

- Working on program

10. District Reports

- A. Dave Lezenski - District A
 - a. Nothing to report
- B. Melissa Dlugolecki - District B
 - a. Nothing new to report
- C. Jim Quatromoni - District C
 - a. Nothing new to report
- D. Scott Francis - District D
 - a. How many district reps are on the District Athletic Committee? Only 1 person
- E. Jay Costa - District E
 - a. Met on 1/17. Discussed structure of districts.
 - b. Question new law re: AED must be on site (effective July 2018)
 - c. Question about term limits on committees
- F. Mike Capotosto - District F
 - a. Finishing up re-aligning league
- G. Joan Schultz - District G
 - a. Finishing up re-alignment of fall sports
 - b. Only 11 schools
- H. Ryan Murphy - District H
 - a. Nothing new to report

11. Old Business

- a. Section 1 Meeting – Discussed earlier
- b. Discussion of Districts and Sections (Re-evaluate) - Organize sub committee
 - Jay Costa, Joan Schultz, Thom Holdgate, Karrah Ellis

12. New Business

- a. Voting on MIAA Rule Change Proposals – Will do it through a google form. Due Friday.
- b. Richie Lewis – Will send an arrangement/donation from MSSADA (\$100)
 - Do we want to create an award in his name?

Motion to adjourn by Jay. Second by Mike. Adjourned at 12:04pm.

Next Meeting: Monday, March 6, 2017, at 10AM

Respectfully Submitted,
Tania Rich